

MJC/AS

10th October 2011

TO WHOM IT MAY CONCERN

I wish to confirm **EFFECTIVE BUILDING & CONSTRUCTION PTY LTD** have completed documentation regarding the following:

- A. Quality Management Manual in accordance with the guidelines of Australian Standard AS/NZS ISO 9001:2008 and shall be in accordance with substantial implementation.
- B. Occupational Health, Safety & Rehabilitation Plan complying with the necessary requirements of WorkCover NSW, Occupational Health & Safety Regulation 2001, Occupational Health & Safety Act 2000 No. 40, Workplace Injury Management & Workers Compensation Act 1998 No. 86, relevant Codes of Practice and addresses the relevant elements of New South Wales Government OHS & R Management Systems Guidelines (4th Edition) and AS/NZS4801.
- C. Environmental Management Plan. This manual has been developed to address the relevant elements regarding New South Wales Government Environmental System Guidelines 2nd Edition, April 2007 and Australian Standard AS/NZS ISO 14001:2004.

Should any further information or details be required, please contact the undersigned.

Yours faithfully



M J CROOK JP
MANAGING DIRECTOR